



Sons of Union Veterans of the Civil War  
Department of Wisconsin

Department Orders No. 1  
(Series 2021-2022)

14 July 2021

Attention to IRS Requirements

1. Brian D. McManus, PDC is appointed Department IRS Compliance Officer to assist the Department Officers in monitoring compliance by the Department and each of the Camps within the Department with respect to the furnishing and filing of Information Returns (IRS Forms 990 and 990-N) and such other documents needed to assure that the Department and Camps retain their status as Tax Exempt Entities, and that contributions are deductible.
2. The attention of Department and Camp officers is directed to Chapter V, Article V of the General Regulations of the Order (C&R pp. 120-121), which constitutes the Document Retention Policy of the Order, and which is binding on all Departments and Camps. Adherence to the Document Retention Policy is an IRS requirement, and will be monitored by the Brother appointed in Paragraph 1 above.
3. Department and Camp officers are encouraged to become familiar with the "Charities & Nonprofits" section of the IRS web site.

SO ORDERED in Fraternity, Charity, and Loyalty,

John R. Decker  
Department Commander

ATTEST:

Brian G. Peters, PDC  
Department Secretary