



SONS OF UNION VETERANS OF THE CIVIL WAR DEPARTMENT OF WISCONSIN

BRIAN D. MCMANUS, DEPT. COMMANDER
27327 LEMAYS COURT • WIND LAKE, WIS. 53185



Department Order #1 **Series 2018-2019** **5 June 2018**

By the authority vested in me as Department of Wisconsin Commander, Sons of Union Veterans of the Civil War, it is hereby ordered as follows:

- 1) Communication is key! We must be able to effectively communicate within the Department. That means keeping the webpages, Camp, and Department directories up to date. All changes should be submitted to the Department Signals Officer.
- 2) Commander expectations:
 - All e-mails to me will be responded to in 48 hours.
 - Ensure that all of you have the tools and information to do your jobs.
 - Ask me. If I don't know the answer, I will find it for you.
 - Ensure that all Officers can navigate the National and Department websites.
 - Ensure that all Camps maintain their IRS 990N filings.
 - Ensure that all Camps comply with General Order # 18 from CinC Mark Day regarding the By-Laws changes by June 30, 2019.
 - Provide assistance to the Signals Officer so selected Brothers can access the webpages and Department information.
 - Complete the Wisconsin Historical Society affiliation for interested Camps and the Department by Fall 2019. Br. John Decker will head this committee.
 - Complete the "Last Soldier Marker" installations in all 72 Wisconsin Counties by Fall 2019. Develop a plan to document the true burial locations for each of the "Last Soldiers". PCC Tom Mueller and CC Bob Koenecke to head the installation and documentation team. Develop a plan to cover the cost for the markers from the Department and Camps.
 - Make a plan with Camp 56 for the "Last Soldier Marker" installations in Minnesota.
- 3) Department Officer expectations:
 - Know your job duties. The elected Officer positions come with a binder of information, and the duties are listed in the latest version of the SUVCW Constitution and Regulations.
 - Have the latest version of the SUVCW C&R available for reference. Many questions can be answered just by looking there. The latest version is on the National website.
 - Know the due date requirements for Department reports.
 - Ensure that the Department information on the National pages is up to date.
 - Ask for help if you don't know something. Someone in the Department or National will know the answer. Start with the Commander.
 - Consider taking the online Memorial University course. It is an excellent way to prepare yourself for advanced leadership roles.

4) Camp Officer expectations:

- Know the Camp Officer duties. Don't be afraid to rearrange them as needed to best suit your Camp Officer's talents and abilities.
- Have the latest version of the SUVCW Rituals and Ceremonials book available as a reference. Meeting questions can usually be answered by looking there.
- Know the due date requirements for Camp reports.
- Get to know your neighboring Camps. Look for events that can be done together. Events get more notice if the number of Brothers attending is greater.
- Get new Brothers involved. The fastest way to learn is to be given a task to do.

5) Member expectations:

- Understand that we are all a team. We function best when we work together. **Fraternity!**
- Represent the SUVCW in a manner befitting our shared heritage, and shared desire to honor the "Boys in Blue".
- Help your fellow Brothers in times of need. Each Camp should have a Welfare Committee that looks out for sick Brothers or Brothers in distress. **Charity!**
- Treat all Brothers with respect. Associate and Lineal Brothers are equally valued by the Department. **Loyalty!**
- Every one of us is a recruiter. Keep some informational brochures and Camp applications with you at any given event.
- Engage people at informational and recruiting events. They are there for a reason.
- Have fun doing SUVCW activities. There is work to be done, but enjoy the effort and the journey.

Ordered this 5th day of June 2018.

BRIAN D. McMANUS
Department Commander

Attest:
BRIAN PETERS, PDC
Department Secretary